



Department of Nursing and Health Professions

**Student Grievance**

Students have the right to file a grievance. If you wish to file a formal grievance with the Department Chair regarding an unresolved issue, you must complete this form as outlined in the BSN Student Handbook.

Please attach a letter detailing your concern(s), including any efforts you have made to address the issue(s).

STUDENT NAME (print): \_\_\_\_\_

STUDENT ID OR VIP#: \_\_\_\_\_

USCB EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

EXPLANATION LETTER ATTACHED: \_\_\_\_ Yes

DEPARTMENT CHAIR ACTION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DEPARTMENT CHAIR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_